

Annual Club Meeting

May 7, 2019

Presiding Officer: Pietro Porco, President

Agenda

1. Mission Statement
2. By-Laws
3. Board Members
4. Team Plans
5. PIHL Division Placements
6. Schedule
7. Registration / Forms
8. Concussion Screenings
9. Social Media
10. Fundraisers / Sales
11. Budget & Final Player Cost
12. Uniforms
13. Open Discussion

Mission Statement

Purpose:

The purpose of this organization is to provide an opportunity for children in townships composing Deer Lakes School District, or those children who do not have a school affiliated ice hockey association; to play competitive ice hockey under the auspices of Deer Lakes High School, and it's associated governing bodies; to develop ice skating and hockey skills; to promote social relationships among its members; and to engender community spirit and interest in ice hockey and encourage scholastic achievement.

- Website: <http://www.deerlakeshockeyclub.com/>
- Facebook: <https://www.facebook.com/deerlakeshockey>
- Twitter - [@DeerLakesHockey](https://twitter.com/DeerLakesHockey)

Bylaws



Deer Lakes
Hockey Club

- Bylaws last approved on January 31, 2017.
- New changes have been proposed and sent to all current club members to review.
- This evening the membership will vote on the proposed changes.

NON-PROFIT CORPORATE BY-LAWS DEER LAKES HOCKEY CLUB

Adopted: January 3, 2017

Article 1: Name

The name of the association shall be "Deer Lakes Hockey Club", referred to in these By-Laws as "DLHC".

Article 2: Objective/Purpose

The purpose of this non-profit organization is to provide an opportunity for children in townships composing Deer Lakes School District, or those children who do not have a school affiliated ice hockey association, to play competitive ice hockey under the auspices of Deer Lakes High School, and its associated governing bodies; to develop ice skating and hockey skills; to promote social relationships among its members; and to engender community spirit and interest in ice hockey and encourage scholastic achievement.

DLHC is a Pennsylvania Domestic Nonprofit Corporation recognized by the IRS as tax exempt under Section 501(c)(3) of the United States Internal Revenue Code.

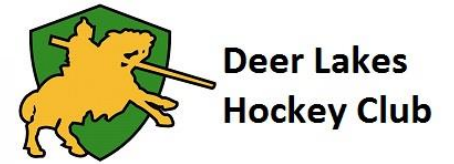
Article 3: Affiliation

The association shall be affiliated with Pennsylvania Interscholastic Hockey League ("PIHL"), Mid American Hockey District, and USA Hockey and shall be bound by the rules of these organizations.

Article 4: Membership

Section 1: Definition

1. The membership shall consist of:
 - a. Member Family – The parent(s) or legal guardian(s) of any child(ren) who participates in one or more of the DLHC Teams or Programs.
 - b. Player Member – Any player candidate meeting the criteria set forth by the governing bodies of DLHC, and properly registered with DLHC.
 - c. Other Member – Any person sincerely interested in active participation for the organization. Includes non-compensated Coaches not covered under a Member Family.



Proposed By-Laws Update (Summary of Significant Changes)

- ❖ Article 7/Section II: Minor revision to annual meeting requirement (timing) and reference to Article 8/Section IV
- ❖ Article 8/Section I: Updated number of voting Officers from six to seven (corresponds with Section II)
- ❖ Article 8/Section II: Converted previous “Coaching Director” to voting Officer position, “Vice-President Hockey Operations” and updated Vice-President title to “Vice-President Business Operations” and added new Equipment Director position.
- ❖ Article 8/Section IV: Eliminated any perceived conflict of interest by prohibiting the President and Treasurer from being members of the same family, allowed for voting timing and balloting (electronic) flexibility, and filling vacant positions due to lack of nominations.
- ❖ Article 9: Updated the Duties of the Board for the revised Vice-President Business Operations, Vice-President Hockey Operations, Equipment Director, and updated Treasurer and Registrar responsibilities to reflect current duties being performed.
- ❖ Article 12/Section II: Updated Duties of Team Managers to assist with Fundraising material disbursements and collections.
- ❖ Article 14/Section II: Updated payment to include use of team debit/credit card

Current Board Members

- President: Pietro Porco [5/31/2020]
- Vice-President: Erzsebet “Liz” Lajzo [5/31/2019]
- Secretary: Denise Loncaric [5/31/2019]
- Treasurer: Kellianne Marfisi [5/31/2020]
- Governance Representative: David Long [5/31/2019]
- Registrar: Shiffara Steadman [5/31/2020]
- Coaching Director: Blaise Steadman [Yearly Appointment]
- Fundraising Director: Kristi Minnick [Yearly Appointment]
- Social Director (non-voting): Kristi Minnick [Yearly Appointment]

Board Member Nominations & Elections

Ballot Positions

- Vice-President (Business Ops) [5/31/2021]
- Vice-President (Hockey Ops) [5/31/2020 – Special Election]
- Secretary [5/31/2021]
- Governance Representative [5/31/2021]

Volunteer Positions

- Equipment Director [Yearly Appointment]
- Fundraising Director: [Yearly Appointment]

• Process/Timeline:

- Submit nominations via email to Pietro Porco at porcopg@gmail.com by Friday, May 17, 2019
- If interested in Equipment or Fundraising Director, please express your interest in email to Pietro Porco at porcopg@gmail.com by Friday, May 17, 2019
- Electronic ballots will be distributed. Each player family gets one (1) vote. Voting will close on Friday, May 31, 2019 at 11:59 PM
- Volunteer positions will be announced via email after the May DLHC Board of Directors meeting
- Voting Results will be announced via email by 5 PM on Monday, June 3, 2019 to provide for transitions, if applicable, during the month of June

TEAM PLANS

Junior Varsity

- Grade requirement: Player eligibility shall be limited to grade 9 through grade 12.

Middle School/Bantam (PIHL or possible Independent)

- Students shall be USA Hockey Bantam age players. PIHL eligibility rules shall be applied according to the student's current grade level.
- A maximum of 25% of rostered students may be second-year Pee Wee age players. First-year Pee Wee age players shall not be permitted to play.
- Bantam age players, that are ninth grade students, shall not be permitted to move to a higher-level league team as long as they are rostered on a PIHL Middle School/Bantam team.

Roster

- Maximum Requirements: There shall be no more than thirty (30) players permanently on a League team roster each season.
- Minimum Requirements: At the start of the season, each League team roster shall list a minimum of 11 players, including goalkeepers.

TEAM PLANS

Developmental program

- This program exist to continue to grow our club and build our future Middle School, Junior Varsity, and Varsity teams.
- The program will provide the players an opportunity to grow and improve their skills, build comradery with their school mates, learn sportsmanship, and develop integrity through hard work.
- Expanded to players in K-8
- Teams will be formed based on enrollment and USA Hockey Age groups. NOTE: Players may be realigned based on skill level at the discretion of the Coaches.
 - 8U/10U (ADM/Mite/Squirt)
 - 10U/12U (Squirt/PeeWee)

PIHL DIVISION PLACEMENTS

4 STEP PROCESS TO ESTABLISH DIVISIONAL ALIGNMENTS (Last Season, PIHL did not release for next season):

- **STEP 1 – UPDATE COMPETITIVE FORMULA:** Update the competitive formula with recent seasons' winning percentage and with new enrollment numbers from PIAA
- **STEP 2 – FINAL TEAM DECLARATIONS:** After final declarations due date, a review of Team Declarations will take place to identify schools that will have eligible non-US Citizens who anticipate to be playing Tier 1 youth AAA amateur and/or Tier 3 junior hockey for the 2018-19 season. Teams that have declared 3 or more eligible non-US citizens who anticipate to be playing Tier 1 youth amateur AAA/Tier 3 juniors, will be moved up one Division in the alignments, except teams already being placed at Class AAA based on competitive formula as there is no higher level, or Class D2 teams since they are prohibited from playing in a “pure” division. *(due date for final Team Declarations is June 10 for Varsity and June 24 for JV & MS). \$1,500 DEPOSIT PER TEAM DUE BY FINAL DECLARATION DATES*
- **STEP 3 – DIVISIONAL ALIGNMENTS RELEASED:** Once all Team Declarations are reviewed and all adjustments to divisional alignments are established, the PIHL will release the 2018-19 Division Alignments to all associations along with a 1-week window for teams that wish to request to Opt-Up or Opt-Down. If any requests are received during that time frame, a meeting with members from the Executive Committee will be scheduled to review. All Opt-Down requests will only be reviewed if extreme hardships are present. No other requests will be accepted and reviewed outside of this established 1-week window. *(expected release of divisional alignments will be June 13 for Varsity with a Request to Opt-up or Down deadline of June 17. JV & MS alignments will be released June 20).*
- **STEP 4 – FINAL DIVISIONAL ALIGNMENT'S RELEASED:** Once review of Opt-Up or Opt-Down requests have taken place, the final divisional alignments will be announced. *(Step 4 will be completed by the end of June.)*

SCHEDULE

- Regular Season Practice Schedule
 - Every Sunday (Specifics being finalized)
 - Sep 1, 2018 through Feb 23, 2019
 - 1 Hour Full Slot – JV
 - 1.5 Hour Shared Slot – MS / DEV
- Games
 - Junior Varsity – 16 Games
 - Middle School – 14-16 games
 - Developmental – 8-10 Independent games to be scheduled between Oct 2019 and Feb 2020
- Playoffs (Junior Varsity and MS)
 - Month of March 2019

REGISTRATION / FORMS

Players

1. ONLINE TeamSnap REGISTRATION*
 - PLAYER REGISTRATION
 - ACKNOWLEDGEMENT OF RISK AGREEMENT
 - FINANCIAL RESPONSIBILITY AGREEMENT
 - PLAYER DATA, VIDEO, PHOTO, AND AUDIO RELEASE AGREEMENT
2. USA HOCKEY REGISTRATION
3. PARTICIPANT CODE OF CONDUCT FORM**

Parents

1. PARENT CODE OF CONDUCT FORM**

*** Critical – Working toward all emails being sent via TeamSnap**

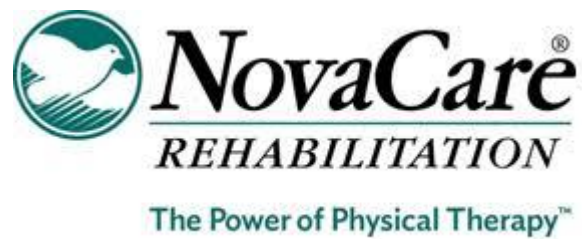
****Team Managers will distribute and collect at the start of the season**

Coaches, Team Managers, and Volunteers

1. USA HOCKEY REGISTRATION
2. MID-AM BACKGROUND SCREENING
3. SAFESPORT TRAINING or THE REFRSHER COURSE
4. PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE
5. PENNSYLVANIA CRIMINAL RECORD CHECKS
6. FBI CRIMINAL BACKGROUND CHECK or 10 YEAR RESIDENCE NOTORIZED AFFIDAVIT
7. PARTICIPANT CODE OF CONDUCT FORM

Coaches Only

1. USAH COACHING CLASS CERTIFICATION
2. USAH AGE-SPECIFIC MODULES
3. CDC CONCUSSION MODULE



2019-20 Concussion Screening & Expanded Rehabilitation Services

- PIHL **requires** annual concussion screening and certification
- NovaCare will provide DLHC with **two comprehensive concussion evaluations**. Both ImPACT testing (commonly offered by UPMC and AHN) and RC21X screening will be provided for \$20 total
- NovaCare sports medicine is also providing the following services for any DLHC player **and their family members**:
 - **Priority scheduling within 24 hours** at NovaCare facilities in Allison Park (Hampton), Glenshaw, Oakmont, Vandergrift, Cranberry, two locations in Butler and Ford City. This would include both concussion treatment as well as treatment of any other sports related injury.
 - Each facility has Direct Access certified physical therapists which means that the **athlete or family member can be seen without a prescription from a physician**. This cuts down on time & costs.
 - **Access to a 24X7 Athletic Training** hotline since we don't have an Athletic Trainer on staff.
 - **Reduced fees if not covered by insurance**. As an added benefit, if NovaCare does not accept your insurance, they will take a loss and only charge the member the tradition co-pay.

Additional information will be provided soon for scheduling our screenings for the 2019-20 season!

If you need concussion screening, concussion rehabilitation or any other physical therapy or rehabilitation services, you may begin taking advantage of these services immediately!

NovaCare Allison Park
4848 Rt. 8, Allison Park, PA 15101
(724) 444-4525

CONTACT BEN JENNINGS OR TRICIA PATSILEVAS WITH QUESTIONS

2018-19 Social Media Review

Facebook



- ↑ # of followers up 80% to 267
- ↑ 1508 photos posted
- ↑ use of events for Club games and activities

Twitter



- ↑ # of followers up 76% to 266
- ↑ Club updates and interactions
- ↑ increased engagement with District personnel (Administration and Staff), LancerLand, Real Time Hockey, PIHL, and local sportswriters

Instagram



- ↑ # of followers doubled to 103
- ↑ # of posts tripled to 120
- ↑ Student/player engagement



2018-19 Accomplishments

- ↑ Promoted the club through activities (Community Days, Homecoming, Laps for Learning, DL Boosters Unite, etc.)
- ↑ It's About the Warrior Foundation Donation
- ↑ Improved communication with Team Snap
- ↑ Built community awareness through Spirit Wear Sales of DL Hockey branded clothing and accessories
- ↑ Recruited players and prospective players through participation in school Open Houses
- ↑ Implemented Team Building Activities (Bowling, BWW, and Laser Tag)

2018-19 Priorities

- ↑ Recruit additional contributors to Social Media (student admins for Instagram)
- ↑ Increase promotion through special game events and activities (Pink the Rink, Youth Sports night, Alumni Game, etc.)

\$\$\$ FUNDRAISING \$\$\$

Team Fundraisers

- Mandatory Participation (usually 2 per season)
- Proceeds go to the general fund for PIHL and ice fees for following year
- Reduces membership fees for all players
- 14 Fundraisers this past season netting \$9,215

Individual Fundraisers

- Optional Participation
- Proceeds are credited to the account of the player and reduce membership fees for individual players
- Can be used for membership and season banquet costs
- 8 Fundraisers this past season netting \$5,965



2018-19 Accomplishments

- Participated in West Deer Community Days
- Wildly Successful Spirit Sales (253 items SOLD!)
- Wide Variety of Fundraisers / More Often
- Most profitable Spaghetti Dinner ever
- Corporate Sponsorships netted \$2000
- Monthly Sabika Fundraising

2019-20 Priorities

- Fundraising Survey (May 2019) to drive activities for next season
- Produce Fundraising Schedule
- Increase Volunteer Participation
- Grants and EXPAND Corporate Sponsor Opportunities
- Consider larger team fundraiser events
- Incorporate fundraising with Team Building

Make DLHC affordable for all who want to play!

Budget & Estimated Player Cost

Team	Cost
Junior Varsity	\$1150
Middle School	\$925
Developmental	\$350

- **Junior Varsity:**

- \$100 Registration deposit
- 5 monthly installments of \$210

- **Middle School :**

- \$100 Registration deposit
- 5 monthly installments of \$165

- **Developmental:**

- \$100 Registration deposit
- 5 monthly installments of \$50

- **Full Payment Discounts**

- Junior Varsity - \$75
- Middle School - \$50

- **Final Financial commitment forms to be emailed by Friday, Aug 2nd**
- **Required return date of Aug 16th**
- **First Payment Due Monday, September 2nd**
- **Payments will then be due by the 1st for each of the following months**
- **Full Payment Discounts due by September 16th**
- **If you player was rostered for last season (2018-19), you may send payments prior to the first due date**

Uniforms (Required Items)



- Junior Varsity / Middle School
 - Home and Road Jerseys are \$88 each
 - Add \$4 for oversize 2XL and 3XL
 - Add \$7 for Goal Cut
 - Home and Road Socks are \$19 per pair
 - Pant Shells are \$45 (Var – Required / MS – Optional)
 - PIHL Rule 7.1 states that players must be dressed uniformly as to color of the pants, helmet and jersey
 - We will be using black helmets
- Developmental
 - Green Jersey is \$30 each (Add \$4 for Goal Cut)
 - Green Socks are \$13 per pair

Uniforms (Optional Items)

Made by K&B Outfitters
Uniform Fitting: TBA



- Warm-up Jackets and Pants - \$78 / \$36
- Player / Goalie / Garment Bag - \$89 / \$94 / \$35
- There will be 6% PA Sales Tax added to the total.
- Credit card payments on site at the rink or the members can pay by check or cash.
- One bulk order at the Fitting Session. These will be delivered to the club for distribution. If members order materials after the bulk delivery is made, K&B Outfitters would ship direct with a reasonable shipping fee.
- Developmental players can also purchase a Middle School/Junior Varsity jersey, but the standard green "practice jersey" is still required for games.

Open Discussion

- Questions
- Adjournment